



29th April 2020

Dear Councillor.

You are hereby summoned to attend **THE ANNUAL GENERAL MEETING OF BLAENAVON TOWN COUNCIL** to be held at 6:30 pm on **WEDNESDAY 6th MAY 2020**

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting will be conducted “online”.

Any members of the public who also wish to attend on this basis please contact the Clerk so that arrangements may be made for them.

Agenda

1. Appointment of Mayor
2. Appointment of Deputy Mayor
3. To receive and accept apologies
4. To confirm the minutes of the Town Council’s Annual General Meeting held on the 15th May 2019
5. Appointment of four signatories to Bank Account – Cheques and online banking authorisations to be signed by any two signatories.
6. To Re affirm the Council’s Standing Orders and Financial Regulations 2020
7. To Re affirm the Council’s Risk Assessment Schedule 2020
8. To Re affirm the Council’s Information and Data Protection Policy 2020

9. Appointment of a Press, Social Media, and Website Officer.
10. Appointment of two Councillors to conduct the quarterly finance inspections with the Responsible Financial Officer.
11. Appointment of three representatives for Blaenavon World Heritage Committee.
12. Appointment of two representatives to the One Voice Wales Gwent Valleys Quarterly Area Committee meetings.
13. Appointment of one representative for Torfaen Community Transport.
14. Appointment of two representatives for attendance at the Pontypool Rotary Club business meetings in the Town Council's capacity as a Corporate Member.
15. Appointment of one representative for Torfaen Museum Trust.
16. Appointment of one representative for Churches Working Together.
17. Appointment of two representatives to serve on the Torfaen Local Council Partnership held at the Civic Centre, Pontypool every four months.
18. Appointment of one representative for Blaenavon World Heritage Steering Group.
19. To confirm the dates of ordinary meetings of the full council and finance meetings up to and including the next annual general meeting of full council.
20. Appointment of date and time of the Annual General Meeting 2021

Yours sincerely,



Kevin Warren. MInstLM. FCMI.

Clerk to the Council.