



BLAENAVON TOWN COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON WEDNESDAY, 15th MAY 2019 AT 6.30 PM AT THE COUNCIL CHAMBER, 101 HIGH ST, BLAENAVON.

In attendance:

Councillor Gareth Davies (In the Chair)

Councillors in attendance: S. Bright, J. Denley-Jones, S. Evans, L. Evans, N. Horler, J. Huybs, A. Jones, J. Jones, G. McCann, P. Roberts.

Officers: Mr K Warren (Clerk to the Council), Lyndsey Harris (Administrator)

Apologies: Cllr B. Lewis.

Prior to the commencement of the meeting in full, the outgoing Mayor of Blaenavon Cllr Gareth Davies addressed the council.

He began by saying that it was a very good year for the Town Council, winning two national awards, improving all the time, showing respect for each other, we should be proud of achievements and proud that the Town Council is being talked about on a regional and national level.

Cllr Davies expressed his thanks and gratitude to all of his colleagues for their support and advice during his term in office.

He also paid tribute to Kevin Warren the Town Council Clerk for all his work during the past year and for ensuring that financial regulations are met. He went on to welcome Lyndsey Harris to the Council, noting that he was pleased to have her on board and welcomed her experience in supporting the council.

He continued by saying that we are in a particularly good place as a Town Council and we have a duty to Blaenavon to make sure this progress is not lost and that it is pushed forward.

Cllr Davies was pleased to hand over to the new Mayor and wished them well for the forthcoming year in office

The meeting then proceeded as per the published agenda.

1. Appointment of Mayor for 2019/2020

There was one nomination from the council for the appointment of Mayor / Chairman. The proposal was

- Cllr Jac Denley-Jones: proposed by Cllr Alan Jones and seconded by Cllr Lewis Evans.

Resolved: Cllr Jac Denley-Jones be appointed as Mayor / Chairman of Blaenavon Town Council for the year 2019/20.

Cllr Davies concluded by handing over the chain of office to Cllr Denley-Jones and wished her well for her forthcoming term in office.

Cllr Bright expressed her thanks to Cllr Davies for his hard work over the past year whilst in his term of office.

Declaration of Acceptance of Office.

Cllr Denley-Jones assumed her position as Chairman expressing her sincere thanks to the Council for their nominations.

Cllr Denley-Jones also thanked Cllr Davies for serving the Town over the past year and echoed the comments of the presence of the Council within One Voice Wales, winning an additional two awards has put us at the forefront.

2. Appointment of Deputy Mayor for 2019/20

There were two nominations from the council for the appointment of Deputy Mayor / Chairman. The proposals were: -

- Cllr Lewis Evans: Proposed by Cllr Alan Jones and seconded by Cllr Gareth Davies.
- Cllr Janet Jones: Proposed by Cllr Stuart Evans and seconded by Cllr Gareth McCann.

A vote was taken by the council which resulted in Cllr Lewis Evans receiving **8** votes from the following members:

- Cllr Jac Denley – Jones

- Cllr Lewis Evans
- Cllr Sam Bright
- Cllr Phyllis Roberts
- Cllr Nick Horler
- Cllr Jackie Huybs
- Cllr Alan Jones
- Cllr Gareth Davies

Cllr Janet Jones receiving **3** votes from the following members:

- Cllr Janet Jones
- Cllr Stuart Evans
- Cllr Gareth McCann

Resolved: That by **8 votes to 3** Cllr Lewis Evans be appointed as Deputy Mayor / Chairman of Blaenavon Town Council for the year 2019/20

Declaration of Acceptance of Office.

Cllr Lewis Evans accepted the nomination.

3. Appointment of four signatories to bank account. Cheques to be authorised by any two signatories.

Currently the signatories are Cllrs Janet Jones, Alan Jones, Jac Denley – Jones and Sam Bright.

Cllr Bright proposes that with all members permission that these remain the same.

Resolved: Members all in agreement to keep the signatories the same as the previous year.

4. Re affirm the Council's Standing Orders and Financial Regulations.

The current Standing Orders together with the Financial Regulations were reviewed and adopted with no amendments.

Cllr Alan Jones proposes, Cllr Janet Jones seconds the proposal.

Resolved: Standing Orders and Financial Regulations adopted with no amendments.

5. Re affirm the Council's Risk Assessment Schedule.

The current Risk Assessment Schedule was re-affirmed, with no amendments.

Cllr Nick Horler proposes, Cllr Alan Jones seconds the proposal.

Resolved: Risk Assessment Schedule re-affirmed.

6. Re affirm the Council's Information and Data Protection Policy.

The current Information and Data Protection Policy was re-affirmed, with no amendments.

Cllr Alan Jones proposes, Cllr Nick Horler seconds the proposal.

Resolved: Information and Data Protection Policy is re-affirmed.

7. To adopt the Model Local Resolution Protocol for Community and Town Councils.

The document had been sent to members for perusal prior to the meeting.

Cllr Janet Jones proposes, Cllr Samantha Bright seconds the proposal.

Resolved: Model Local Resolution Protocol adopted by members.

8. Appointment of a Press, Social Media and Website Officer.

Cllr Samantha Bright proposes Cllr Huybs, Cllr Alan Jones seconds the proposal.

Resolved: Cllr Huybs appointed as Press, Social Media and Website Officer.

9. Appointment of two Councillors to conduct the Quarterly Finance Inspections with the Responsible Finance Officer.

Cllr Evans in his role as Finance Chair assumes one of these positions.

Cllr Gareth Davies proposed Cllrs Stuart Evans, Cllr Evans declined.

Cllr Gareth Davies proposed Cllr Nick Horler, Cllr Alan Jones seconds the proposal.

Resolved: That Councillors Lewis Evans and Nick Horler appointed to conduct quarterly finance inspections for the year 2019/20.

10. Appointment of three representatives for Blaenavon World Heritage Committee.

Cllr Jac Denley-Jones proposes Cllr Janet Jones, Cllr Bright seconds the proposal.

Cllr Jackie Huybs proposes Cllr Jac-Denley Jones, Cllr Alan Jones seconds the proposal.

Cllr Gareth Davies proposes Cllr Phyllis Roberts, Cllr Samantha Bright seconds the proposal.

Resolved: That Councillors Jac Denley –Jones, Phyllis Roberts and Janet Jones would represent Blaenavon Town Council for the year 2019/20

11. Appointment of two representatives to the One Voice Wales Gwent Valleys Quarterly Area Committee.

Cllr Jac Denley-Jones was appointed as one of the representatives in her role as Mayor.

Cllr Janet Jones proposes Cllr Gareth McCann, Cllr Jac Denley-Jones seconds the proposal.

Resolved: That Councillors Jac Denley –Jones, and Gareth McCann would represent Blaenavon Town Council for the year 2019/20

12. Appointment of one representative for Torfaen Community Transport

Cllr Gareth McCann was proposed by Cllr Jac Denley-Jones and seconded by Cllr Alan Jones.

Resolved: That Cllr Gareth McCann would represent Blaenavon Town Council for the year 2019/20

13. Appointment of one representative for Torfaen Museum Trust

Cllr Jac Denley-Jones was unanimously reappointed.

Resolved: That Cllr Jac Denley-Jones be appointed as the representative of Blaenavon Town Council for the year 2019/20

14. Appointment of one representative for Churches Working Together.

Cllr Janet Jones was proposed by Cllr Jac Denley-Jones, seconded by Cllr Alan Jones.

Resolved: That Cllr Janet Jones be appointed as the representative of Blaenavon Town Council for the year 2019/20

15. Appointment of two representatives to serve on the Torfaen Partnership held at the Civic Centre, Pontypool every four months.

Cllr Jac Denley-Jones proposed herself, seconded by Cllr Jackie Huybs.

It was decided at this point that we would just have one representative to attend future meetings.

Resolved: The Mayor is appointed as representative of Blaenavon Town Council for the year 2019/20.

16. Appointment of a representative for Blaenavon Town Team

No longer relevant as the Blaenavon Town Team has been dissolved.

Resolved: Members noted the update.

17. Appointment of a representative for Blaenavon World Heritage Steering Group.

Cllr Gareth Davies proposed Cllr Lewis Evans, Cllr Alan Jones seconded the proposal.

Resolved: That Cllr Lewis Evans be appointed as the representative of Blaenavon Town Council for the year 2019/20.

18. To confirm the dates of ordinary meetings.

A list of dates for the forthcoming council year 2019/20 was presented to members, this incorporated both the Full Council and Finance meetings which fell on the 2nd and 4th Wednesday of each month commencing at 6:30pm. August and December was listed as recess months.

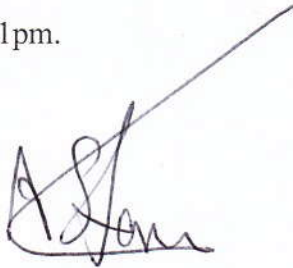
Resolved: All dates agreed.

19. Date and Time of the Annual General Meeting 2020

Resolved: The AGM meeting for 2020 will take place on the 6th May commencing at 6:30pm.

The meeting was closed at 7.51pm.

Chairman Signature:

A handwritten signature in black ink, appearing to read "A. Stone". The signature is written in a cursive style with a long, sweeping line extending upwards and to the right from the top of the signature.

Date: 7/5/20