



2nd March 2022

Dear Councillor.

Pursuant to the requirements of **Section 47 of the Local Government and Elections (Wales) Act 2021**, notice is hereby given that a Council Finance meeting will be held on a hybrid basis in the Council Chamber at **101, High Street, Blaenavon** and remotely on **Wednesday the 9th of March 2022 commencing at 6:30pm** for the purpose of transacting the business shown in the agenda set below

Should you wish to attend the meeting remotely, you should contact the Chief Officer to the Council to request a remote invitation.

Members of the public have the right to ask questions at Council meetings and to speak in Welsh or English, provided that at least 3 working days' notice in writing of the question has been provided to the Clerk.

Agenda

1. To receive any questions from the public.
2. To receive and accept apologies.
3. **Declarations of Interest:** Members are invited to declare any interests they may have in any items on the Agenda.
4. **Council Meetings:** To confirm the minutes of the Council Finance Meeting held on the 9th of February 2022.
5. To discuss, note and adopt the **Independent Remuneration Panel for Wales Annual Report 2022**
6. To discuss and make a determination regarding membership of One Voice Wales 2022-2023.
7. To discuss potential Town Council projects for allocation into the Project Action Plan 2022/23. Relevant updates or new projects as notified.

- 8. Responsible Finance Officer's Update:** To receive the February 2022 financial update.

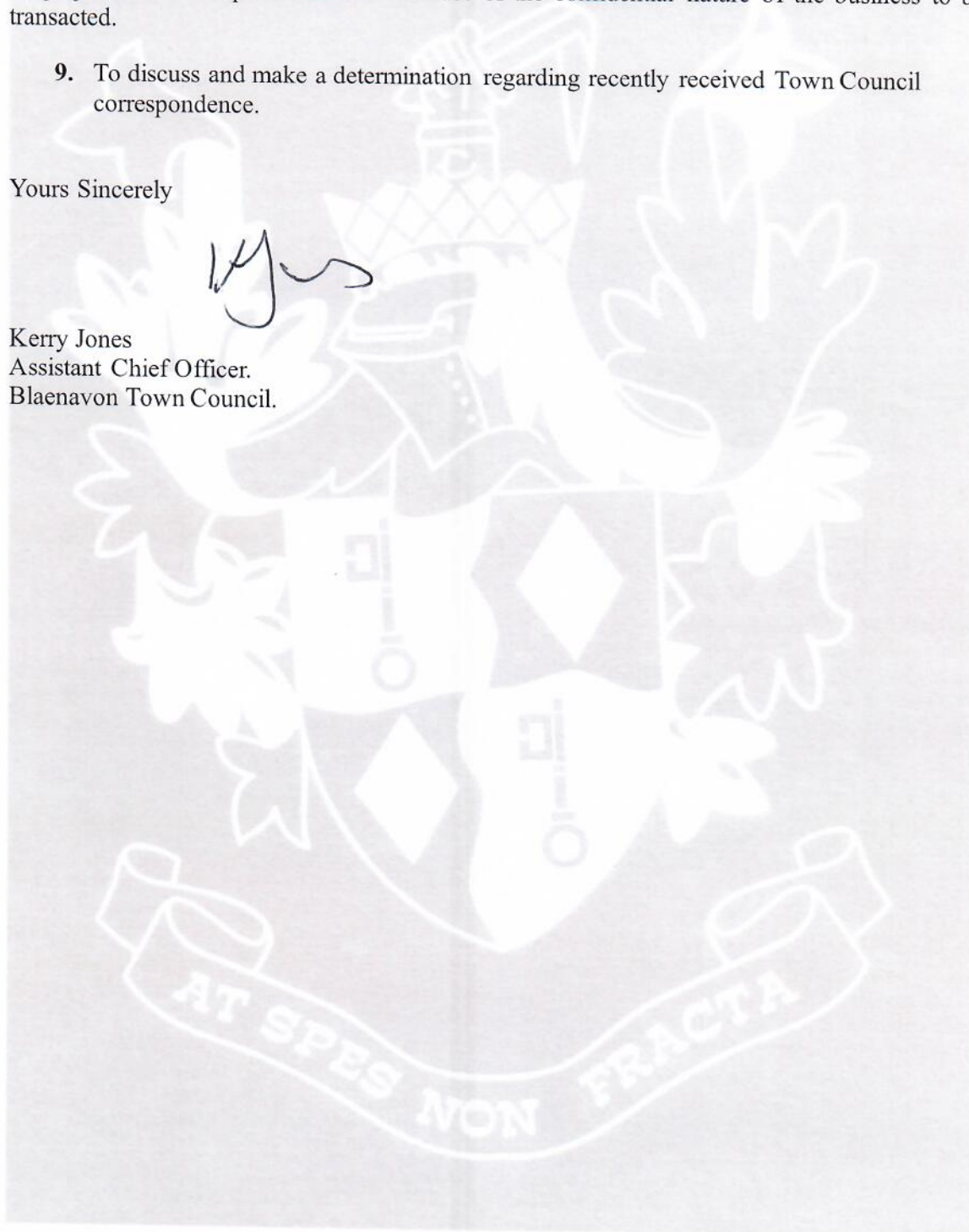
By virtue of THE PUBLIC BODIES (Admission to Meetings) ACT 1960, the Press and Public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

- 9.** To discuss and make a determination regarding recently received Town Council correspondence.

Yours Sincerely



Kerry Jones
Assistant Chief Officer.
Blaenavon Town Council.





BLAENAVON TOWN COUNCIL
MINUTES OF THE COUNCIL FINANCE MEETING
HELD ON WEDNESDAY 9th March 2022.

Pursuant to the requirements of Section 47 of the Local Government and Elections (Wales) Act 2021, the meeting was held on a hybrid basis in the Council Chamber at 101, High Street Blaenavon and remotely.

In attendance:

Councillor: L. Cowles (In the Chair)

Councillors in attendance: A Jones, L. Evans, G. James, M. Harris.

Officers: Kevin Warren (Chief Officer) Kerry Jones (Assistant Chief Officer) Rebecca Smith (Healthy Blaenavon Officer, remote attendance)

Members of Public: Gareth Davies (Remote attendance)

The Council Finance meeting was opened at 6:30pm by the Chairman Councillor Liam Cowles who welcomed everyone to the meeting and thanked them for their attendance.

1. To receive any questions from the public.

None received.

2. Apologies

Cllr Bright – Prior appointment.

Cllr Skyrme - Absent

It was proposed by Cllr James and seconded by Cllr Harris that the apologies be accepted.

Resolved: Apologies accepted by members.

3. Declaration of interests

None declared.

4. To confirm the minutes of the Council Finance Meeting held on the 9th of February 2022 as a true and accurate record.

The Chief Officer had forwarded the minutes to members for their perusal prior to the meeting.

The conformation of the minutes was proposed by Cllr Jones and seconded by Cllr James. All members in agreement.

Resolved: Minutes accepted as a true record by members.

5. To discuss, note and adopt the Independent Remuneration Panel for Wales Annual Report 2022

The Chief Officer forwarded the report to members prior to the meeting.

The Chief Officer explained to members that the report will come into effect from April 1st – May 5th, 2022. It will be fully implemented from May 9th 2022, when the new council is set up.

A summary of the report was highlighted to members.

- 13.4 Local Government (Wales) Measure 2011. The Town Council is a corporate body, a local authority in its own right.
- 13.7 Payments to Cllrs are mandatory. If payment is to be declined, it must be put in writing to the Chief Officer.
- Table 9. Town Council Grouping. The Town Council sits within group B meaning that Income or Expenditure is between £30,000 - £ 199,000.
- Table 10. The Town Council sits within group 4 meaning that the size of the electorate is between 1000 – 4,999
- 13.15. A payment of £150 per year as a contribution to costs and expenses for Councillors. This can be spent on anything. No receipts required.
- Travel for Town Council approved business can be claimed at 45 pence per mile.
- Where a decision is required by the council, this should be done at the first meeting following receipt of the Annual Report for 2022.

Table 12 Determinations made:

- **Determination 45** Claim for travel.
Proposed by Cllr A Jones and seconded by Cllr G James. All members in agreement.
- **Determination 46** Expenses for overnight stay.
Proposed by Cllr A Jones and seconded by Cllr L Evans. All members in agreement.

- **Determination 47** Financial loss for attending duties.
Proposed by Cllr A Jones and seconded by Cllr M Harris. All members in agreement.
- **Determination 49** Payment to Mayor up to £1,500
Proposed by Cllr A Jones and seconded by Cllr G James. All members in agreement.
- **Determination 50** Payment to deputy Mayor up to £500
Proposed by Cllr A Jones and seconded by Cllr L Evans. All members in agreement.
- **Item 35**, There is no difference if a member is elected or co-opted.
- Payments to members will be made the first week of June 2022 and recorded on the finance system. They will also be published on the Town Council website and displayed on the notice board.

A decision to formerly adopt the IRPW Report for 2022 was proposed by Cllr A Jones and seconded by Cllr L Evans. All members in agreement.

Resolved: Members adopted the IRPW 2022 report.

6. To discuss and make a determination regarding membership of One Voice Wales 2022-2023.

The documentation regarding the One Voice Wales membership fee for 2022/23 had been forwarded to members prior to the meeting by the Chief Officer.

A discussion to place amongst members covering services offered by One Voice Wales, which include up to date monthly bulletins from the Welsh Government, training packages, conferences, and networking opportunities as well as legal advice.

The fee of £1060 is based on 2945 chargeable dwellings within Blaenavon

It was proposed by Cllr M Harris to renew membership and seconded by Cllr A Jones. All members in agreement.

Resolved: Membership to One Voice Wales authorised for 2022/23

7. To discuss potential Town Council projects for allocation into the Project Action Plan 2022/23. Relevant updates or new projects as notified.

None presented

8. Responsible Finance Officers Update: To receive the February 2022 financial update.

Mr Kevin Warren (RFO) forwarded to members the February 2022 financial reports electronically in advance of the meeting which detailed the following areas:

- Income and Expenditure
- Credit Card Payments
- Cheque Payments
- Bacs Payments
- Cash Book Transactions
- Bank Reconciliation
- Project Revenue
- Project Expenditure
- Budget
- VAT
- Bank Statements

Mr Warren presented to members each of the above areas of finance for February 2022 and highlighted any relevant information. Members were invited to ask any questions in relation to the areas to clarify.

Members were happy with the presentation.

No questions were asked.

It was proposed by Cllr A Jones and seconded by Cllr L Evans that the February 2022 finance updates be accepted. All members in agreement.

Resolved: Financial update for February 2022 accepted by members.

Member of public, Gareth Davies left the meeting.

By virtue of THE PUBLIC BODIES (Admission to Meetings) ACT 1960, the Press and Public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

9. To discuss and make a determination regarding recently received Town Council correspondence.

The recording of the meeting was confirmed as stopped at 18.50 hrs by Cllr Cowles.



[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Recording was restarted at 19.25 hrs

Mayor, Cllr L Cowles thanked everyone for attending and closed the meeting.

Meeting ended at 19.25hrs

Chairman Signed: *L. J Cowles*

Date: 13/4/22



BLAENAVON TOWN COUNCIL
CYNGOR TREF BLAENAFON

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www.blaenavontowncouncil.co.uk



Blaenavon Town Council

Finance Update

March 2022

BLAENAVON TOWN COUNCIL



Bank Reconcilliation 2021-22

Bank Reconcilliation

MAR

Opening Balance

Current Account	£120,180.25
Cash in Hand	£11.63
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	£120,191.88

Add Receipts in Period	£0.00
Less Payments in Period	£42,507.56
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Balance at End of Period	£77,684.32
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Balances at Bank

Current Account	£77,672.69
Cash in Hand	£11.63
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	£77,684.32

Clerk

Sign

K. Evans

Date

11/4/22

Chairman

Sign

L. J. Cowles

Date

13/4/22

BLAENAVON TOWN COUNCIL

Income & Expenditure Statement 2021/2022



Period

MAR

	ACTUAL	BUDGET	VAR
INCOME			
BTC	£ -	£ -	£0.00
PRECEPT	£ -	£ -	£0.00
VAT RECEIPTS	£ -	£ -	£0.00
REVENUE	£ -	£ -	£0.00
HBO	£ -	£ -	£0.00
COMMUNITY BREW INCOME	£ -	£ -	£0.00
OTHER RECEIPTS	£ -	£ -	£0.00
	£ -	£ -	£0.00
EXPENDITURE			
SALARY	£ 7,793.67	£ 7,793.67	£0.00
ELECTION COSTS	£ -	£ -	£0.00
ESTABLISHMENT COSTS	£ 3,787.97	£ 3,787.97	£0.00
COUNCILLOR ALLOWANCE	£ -	£ -	£0.00
HOSPITALITY	£ 117.00	£ 117.00	£0.00
PROJECTS	£ 6,807.50	£ 6,807.50	£0.00
GRANTS	£ 2,750.00	£ 2,750.00	£0.00
COMMUNITYBREW	£ 20,000.00	£ 20,000.00	£0.00
VAT	£ 1,251.42	£ 1,251.42	£0.00
	£ 42,507.56	£ 42,507.56	£0.00

CLERK

SIGN

DATE

K. Slave

1/4/22

CHAIRMAN

SIGN

DATE

L. J. Cowles

13/4/22

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F 35.23

CLERK	_____
SIGN	<u><i>K. L. Lane</i></u>
DATE	<u>1/4/22</u>

CHAIRMAN	_____
SIGN	<u><i>L. J. Coyle</i></u>
DATE	<u>13/4/22</u>

DATE

1/4/22

DATE

13/4/22

