



1st March 2019

Dear Councillor;

You are hereby summoned to attend a **COUNCIL FINANCE MEETING** in the **COUNCIL CHAMBER, 101 High Street, Blaenavon, at 6:30 pm on WEDNESDAY 13th MARCH 2019**

Members of the public have the right to ask questions at Council meetings and to speak in Welsh or English, provided that at least 3 working days' notice in writing of the question has been provided to the Clerk.

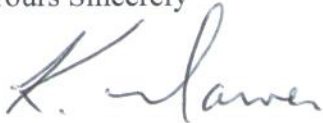
Agenda

1. To receive any questions from the public.
2. To receive and accept apologies.
3. **Declarations of Interest:** Members are invited to declare any interests they may have in any items on the Agenda.
4. Quarterly update to Council by Sharon Ford (Big Pit Mining Museum) and Kevin Warren (Town Clerk) regarding the Intergenerational Community Project.
5. **Council Meetings:** To confirm the minutes of the Council Finance Meeting held on the 13th February 2019.
6. To receive and make a determination regarding Civic Award Nominations 2019
7. To make a determination regarding the Grant Aid financial award for 2019.
8. To discuss potential Town Council projects for allocation into the Project Action Plan 2018/19. Relevant updates or new projects as notified.

By virtue of THE PUBLIC BODIES (Admission to Meetings) ACT 1960, the Press and Public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

- 9. Responsible Finance Officer's Update:** To receive the February 2019 financial update.

Yours Sincerely

A handwritten signature in cursive script, appearing to read "K. Warren".

Kevin Warren. MInstLM. FCMI.

Clerk to the Council.



BLAENAVON TOWN COUNCIL

MINUTES OF THE COUNCIL FINANCE MEETING

HELD ON WEDNESDAY 13th March 2019 AT THE COUNCIL CHAMBER, 101
HIGH ST, BLAENAVON.

In attendance:

Councillor: Gareth Davies (In the Chair)

Councillors in attendance: L. Evans, N. Horler, J. Huybs, J. Jones, B. Lewis, G. McCann.

Visitors: Sharon Ford – Big Pit Mining Museum

The Finance meeting of the Council was opened at 6:30pm by the Chairman Councillor Gareth Davies who welcomed everyone to the meeting and thanked them for their attendance.

1. To receive any questions from the public.

None present

2. Apologies

Cllrs S. Evans, P. Roberts, S. Bright, J. Denley – Jones, A. Jones.

3. Declaration of interests

None Recorded

4. Quarterly update to Council by Sharon Ford (Big Pit Mining Museum) and Kevin Warren (Town Clerk) regarding the Intergenerational Community Project

A current overview of the project was provided to members regarding the past six months which included the most recent workshops that took place in October, November and December 2018.

To update members further, a financial breakdown was also presented regarding the costs that had accumulated during the last quarter, together with a brief update regarding the match funding from the Paul Hamlin Foundation that had complimented the Council's contribution in 2018.

The financial breakdown confirmed that the project was on budget, and financially viable in relation to what had been delivered. This was in part due to the tremendous level of partnership working and support that had been offered to the project from both local and the wider partnerships.

A brief overview was provided to members regarding the plans and potential match funding for the continuation of the project in 2019.

Members were then presented with a short film covering the project launch in May 2018 together with the themed workshops that had been delivered in 2018.

A brief discussion took place amongst members who were in agreement that the project had been a huge success and noted the level of work that had been put into the project from all of the partners involved.

At 6.55pm Sharon Ford left the meeting. Members thanked Sharon for the update and her contribution to the project overall.

A discussion then took place amongst members regarding the future funding of the project for 2019. It was agreed by members that a further funding of £3k could be authorised.

Resolved: £3k to be allocated to the Intergenerational Project for 2019

5. To confirm the minutes of the Council Finance Meeting held on the 13th February 2019 as a true and accurate record

The minutes were read for accuracy with no amendments being offered. It was proposed by Cllr Janet Jones and seconded by Cllr Horler that the minutes be approved. This was agreed.

Resolved: Minutes approved.

6. To receive and make a determination regarding Civic Award nominations for 2019

The nominations for the Town Council Civic Awards 2019 were presented to members for discussion and authorisation.

Having reviewed each nomination, the following individuals and organisations were authorised to receive a Civic Award under the category of Outstanding Service to the Community namely:

- Sharon Ford.

- Alison Lee Instone.
- Chris & Wendy David.
- Judith Leek
- Caal Mattravers.
- Blaenavon Legion Shop.
- Robert Browning
- David Evans.

Resolved: Clerk to write a letter to each nominee and invite them to the Civic Award presentation on the 3rd April 2019

7. To make a determination regarding the Grant Aid financial award for 2019

The Grant Aid financial award for 2019 was discussed amongst members. An overview of the previous year's award was taken into consideration, together with the precept increase that had been authorised for 2019/20.

A further consideration was the number of applications that had been authorised for 2019 which was sixteen. As a result of the information available members agreed unanimously to raise the Grant Aid award to £200 for each application.

Resolved: Clerk to write a letter to each successful applicant, informing them of the award and invite them to the Civic presentation evening on the 3rd April 2019

8. To discuss potential Town Council projects for allocation into the Project Action Plan 2018/19. Relevant updates or new projects as notified.

Cllr McCann outlined to members a project for consideration which involved the purchase an outdoor storage box for a defibrillator with code lock, heating, system and LED light to be placed in Garn-yr-erw near the children's park attached to the fence.

Cllr McCann explained that the Garn-yr-erw community is the only location in Blaenavon which doesn't have easy access to a defibrillator. This will give the community peace of mind to know that they have lifesaving equipment nearby.

The machine will be placed in the park which also has a right of way path with access to the Garn lakes which is used frequently throughout the year by dog walkers, ramblers and school groups. The new cycle path which was constructed recently is also nearby.

A discussed took place amongst members regarding the project proposal and it was decided that more information would be required in terms of locating the box before a determination could be made.

Resolved: Cllr McCann to update members with further information at a future meeting.

9. Responsible Finance Officer's Update: To receive the February 2019 financial update.

Members were presented with the February 2019 financial update by the RFO Kevin Warren. The areas alluded to in the presentation were:

- Income and Expenditure
- Credit Card Payments
- Cheques Written
- Cash Book Transactions
- Bank Reconciliation
- VAT Accrued
- Budget

Members were happy with the financial information presented.

Resolved: Financial update accepted by members.

The meeting was ended at 7:35pm

Chairman Signed:

Date: 10/4/19